

**MUJS 4720 Jazz Studies Recital Capstone (3 credits)**  
Spring 2022

**Remote Meeting:** Friday 11-11:50 a.m.

**Instructor of record:** Your major professor

**Coordinator of the Friday class meetings:** Prof. Quincy Davis

This document serves as the syllabus for the Senior Recital Capstone Course MUJS 4720. This course includes applied lessons in the semester during which the recital will be given, the recital itself, and classroom meetings to achieve the required academic component. Applied instructors may supplement the requirements in this syllabus as long as the requirements in this syllabus are preserved.

**3 hours**

This class involves a public performance of music on the major instrument by each student completing undergraduate studies in jazz studies. The culmination of at least four years of work in academic and applied music, it represents the academic, musical and artistic growth the student has experienced throughout the undergraduate career. The senior recital is typically given in the last semester of undergraduate study.

**Prerequisite(s)**

Candidates must successfully complete either the Jazz Studies Concentration Exam (for Performance Emphasis) or the Jazz Arranging Proficiency Exam (for the Arranging Emphasis). Jazz studies drum set performance majors must pass all required drum set proficiency barriers before scheduling a jazz studies senior recital. Successful completion of all College of Music Proficiency exams, including the Theory Proficiency Exam (TPE), Upper Division Exam (UDE), and Piano Proficiency Exam are all required to be eligible to present a recital.

## **Grading**

Grading will be completed in consultation with your major/applied professor. Your grade will be a combination of four primary elements within the class:

**60%: Recital performance, lesson preparation, studio class/departmental attendance**

**15%: Program Notes** (due 2 weeks before recital)

**15%: Personal Plan** (due on the last official class date)

**10%: Attendance**

Grades of Incomplete (I) are only given during the last few weeks of the semester to students in the most select of circumstances (such as sudden illness or family emergency) to students who are passing in the course at that time. Please see your major professor if you have questions. If you have an established disability as defined by the Americans with Disability Act, and would like to request accommodation, please see your major professor before the second week of class begins.

## **Part I - The Jazz Studies Senior Recital**

### **Prerequisites**

See the prerequisites in the catalog description, above.

### **Procedures**

The following steps are required:

1. Submit the form that certifies that all requirements have been met for the recital.
2. Receive the class number from the Jazz Studies administrative assistant and register for this course.
3. Attend the recital orientation meeting, which occurs during a class meeting of this course.
4. All undergraduate performance recitals must be shared by two recital candidates.
5. If you have picked out a recital partner, indicate that at the recital orientation meeting. If you do not have a partner, notify the recital coordinator before the recital orientation meeting.

6. Your recital advisor is your applied instructor. Once you have found a recital partner, consult with both advisors about the program (see below for more on the program) and then have the recital advising form

<https://music.unt.edu/sites/default/files/recitalProgramInformationSheet.pdf> signed by both your applied instructor and your recital partner's recital advisor.

7. Schedule the recital and the dress recital using the guidelines distributed at the recital orientation meeting. Jazz recitals may only be presented Monday through Thursday at 8 p.m. in Lab West. If the calendar fills up at the 8pm time, recitals may be scheduled for Friday at 5 with permission of your instructor and the division chair. Recitals cannot conflict with other Jazz Studies performances or other College of Music performances of a similar nature.

8. Your applied lessons this semester are intended to help you prepare for your recital.

### **Recital Committee**

The major professors of the two students doing the recital will serve as the recital committee.

### **Program and Recital Performance**

The responsibility to ensure that the recital is carried out within the guidelines of the Jazz Studies Division is shared among the students who are sharing the recital and their advisors. The recital content will be chosen in consultation with the recital advisors and should reflect a variety of current and historical styles. You will need the signature of both advisors on the recital advisement form for final approval before the recital. The recital will emphasize improvisation vehicles from the standard jazz repertoire. It should last between 45 and 60 minutes. Guitarists and pianists must include one solo number, which can take the form of a solo introduction to a group piece. All others must include either a solo or duo number. The performance area should be neat and attractive. After recitals are finished, the room set up needs to be returned to the same set up as before your recital.

### **Memorization requirement**

Music must perform all selections from memory by the students giving the recital. Student performers other than the two degree recital students may read music.

**Faculty performance on recitals**

Only students may perform on undergraduate degree recitals. Members of the faculty, including professors (including former professors), lecturers, and adjunct instructors, may not perform on degree recitals. No guest artists are permitted on degree recitals.

**Principal instrument**

You must perform on your principal instrument, which is the one you use in your applied lessons and improvisation classes.. If you wish to perform on an additional instrument, you must get written permission in advance from the jazz studies faculty member who teaches that instrument. The program selections on which you wish to perform on an additional instrument must be clearly indicated on your proposed program; both recital advisors must approve of the performance on an additional instrument; and a faculty member who teaches that instrument must approve and sign the recital form to indicate the approval.

**Recording and Live Sound**

A recording of the recital must be made by the UNT College of Music Recording Services. If Jazz Studies division sound reinforcement equipment is used, it must be used under the supervision of the recital advisors. The students doing the recital are responsible for requesting help from the TFs who are trained to run live sound. See Christopher Walker for assistance.

**Dress**

Concert attire should meet professional and UNT CoM standards that are appropriate for a final degree recital.

**Assessment:** The senior recital is to be graded by the applied instructor.

## **Part II - Academic Component**

Weekly class meetings will be focused on preparing for the following assignments. Attendance is required at all classroom meetings. There may be some Fridays when the class does not meet.

### **Personal Plan Paper**

You will write a paper (typed, at least 2 pages double-spaced) about your plans after graduating. Your paper should highlight and organize in chronological order plans and goals that you have and how to achieve them.

### **Program Notes**

You will prepare program notes for your recital that are due two weeks before your recital. You will get them back in time to make revisions before the recital. Notes must be distributed at your recital. You must provide life dates of the composer and the year of composition of your selections. You are responsible for having them copied and available before the start of your recital. Linda Strube will print your program notes on the back of your program if you get them to her in time.

## **Part III - Lessons**

### **Lessons**

The College of Music has established 13 as the normal number of lessons per semester, and 8 as the minimum number of lessons a student must attend to receive a passing grade. Therefore, students who have missed a total of six lessons, either excused or unexcused, will be asked to drop lessons for the semester.

Lessons missed by the student, for whatever reason, are made up at the discretion of the teacher. In general, if students must miss lessons for any reason, the teacher should be notified by phone, e-mail, or by a note in the teacher's mailbox. Lessons missed by the teacher are to be made up, and in a timely manner. Students who feel that their teachers are missing an excessive number of lessons, or that make-

ups are not being offered in a timely manner, should contact the chair immediately.

If two lessons are missed without notification, the student will receive a “Notice of Unsatisfactory Progress” report. If an additional lesson is missed without notification, the student will be dropped with a WF.

### **Departmentals**

Departmentals will be scheduled at the discretion of the instructor. While individual attendance policies will vary, students should not ask to be excused from these classes, as they are considered an important part of applied music instruction.

### **Recital Attendance**

Attendance at weekly departmental recitals is mandatory for all students in Jazz Studies who are taking applied lessons. More than two unexcused absences will result in automatic lowering of the semester grade. At the beginning of each long semester, each teacher is responsible for conveying this requirement to each of his or her students. Students who have a regular conflict at this hour may be excused if their teacher provides a written excuse to the departmental coordinator and/or area coordinator.

### **Jury Grading**

Juries are graded on a 10 point or letter-grading scale, with 10 or A+ being the highest possible grade. All faculty decisions concerning jury grades are final.

### **Attendance**

Attendance policies will be set by the individual applied instructors in the syllabus that supplements this common capstone syllabus.

### **Practice rooms**

Practice room arrangements are made through the Copy Room (room 291).

### **Registration codes**

All sections of Senior Recital Capstone Course require permission of the Division of Jazz Studies. Students who are eligible to enroll will be given the four or five digit class number for the appropriate course and section. These numbers should

only be distributed by individual teachers, advisors, and the Division Administrative Assistant. Students who register without permission will be dropped by the Jazz Studies Division.

### **Ethical conduct**

Students are expected to abide by the UNT “Code of Student Conduct and Discipline” found under “students with disabilities.” All sections of applied study comply with the Guidelines of the Americans with Disabilities Act. For completed information, see:

<https://policy.unt.edu/policy/16-001>

### **ACADEMIC INTEGRITY**

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be reported to the Dean of Students (Office of Academic Integrity), who may impose further penalty. According to the UNT catalog, the term “cheating” includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term “plagiarism” includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

See: [Academic Integrity](#)

LINK: [https://policy.unt.edu/sites/default/files/06.003.AcadIntegrity.Final\\_.pdf](https://policy.unt.edu/sites/default/files/06.003.AcadIntegrity.Final_.pdf)

### **STUDENT BEHAVIOR**

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply

to all instructional forums, including university and electronic classrooms, labs, discussion groups, field trips, etc.

See: [Student Code of Conduct](#)

Link: <https://deanofstudents.unt.edu/conduct>

### **ACCESS TO INFORMATION – EAGLE CONNECT**

Your access point for business and academic services at UNT occurs at [my.unt.edu](http://my.unt.edu). All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect.

See: [Eagle Connect](#)

LINK: [eagleconnect.unt.edu/](http://eagleconnect.unt.edu/)

### **ODA STATEMENT**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter. You can now request your Letters of Accommodation ONLINE and ODA will mail your Letters of Accommodation to your instructors. You may wish to begin a private discussion with your professors regarding your specific needs in a course. Note that students must obtain a new letter of accommodation for every semester. For additional information see the Office of Disability Access.

See: [ODA](#)

LINK: [disability.unt.edu](http://disability.unt.edu). (Phone: (940) 565-4323)

### **UNT Policy Statement on Diversity**

UNT values diversity and individuality as part of advancing ideals of human worth, dignity and academic excellence. Diverse viewpoints enrich open discussion, foster the examination of values and exposure of biases, help educate people in rational conflict resolution and responsive leadership, and prepare us for the complexities of a pluralistic society. As such, UNT is committed to maintaining an open, welcoming atmosphere that attracts qualified students, staff, and faculty from all groups to support their success. UNT does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, or veteran status in its application and admission process, educational programs and activities, employment policies and use of university facilities.

See: [Diversity and Inclusion](#)

Link: <https://idea.unt.edu/diversity-inclusion>

### **Health and Safety Information**



Students can access information about health and safety at:  
<https://music.unt.edu/student-health-and-wellness>

### **Registration Information for Students**

See: [Registration Information](#)

Link: <https://registrar.unt.edu/students>

### **Academic Calendar at a Glance, Spring, 2022**

See: [Academic Calendar at a Glance](#)

Link:

[https://registrar.unt.edu/sites/default/files/Spring\\_2022\\_Academic\\_Calendar.pdf](https://registrar.unt.edu/sites/default/files/Spring_2022_Academic_Calendar.pdf)

### **Final Exam Schedule**

See: [Spring, 2022 Final Exam Schedule](#)

<https://registrar.unt.edu/exams/final-exam-schedule/spring>

### **Financial Aid and Satisfactory Academic Progress**

#### Undergraduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total hours registered. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so.

See: [Financial Aid](#)

LINK: <http://financialaid.unt.edu/sap>

#### Graduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit

hours based on total registered hours per term. Music scholarships require a 3.5 cumulative GPA. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended you schedule a meeting with an academic advisor in your college, an advisor in UNT-International or visit the Student Financial Aid and Scholarships office to discuss dropping a course.

See: [Financial Aid](#)

LINK: <http://financialaid.unt.edu/sap>

### **RETENTION OF STUDENT RECORDS**

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however, information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the university's policy in accordance with those mandates.

See: [FERPA](#)

Link: <http://ferpa.unt.edu/>

### **COUNSELING AND TESTING**

UNT's Center for Counseling and Testing has an available counselor whose position includes 16 hours per week of dedicated service to students in the College of Music and the College of Visual Arts and Design. Please visit the Center's website for further information:

See: [Counseling and Testing](#)

Link: <http://studentaffairs.unt.edu/counseling-and-testing-services>.

For more information on mental health issues, please visit:

See: [Mental Health Issues](#)

Link: <https://speakout.unt.edu>.

The counselor for music students is:

Myriam Reynolds  
Chestnut Hall, Suite 311  
(940) 565-2741  
[Myriam.reynolds@unt.edu](mailto:Myriam.reynolds@unt.edu)

### **ADD/DROP POLICY**

Please be reminded that dropping classes or failing to complete and pass registered hours may make you ineligible for financial aid. In addition, if you drop below half-time enrollment you may be required to begin paying back your student loans. After the 12<sup>th</sup> class day, students must first submit a completed “Request to Drop” form to the Registrar’s Office. The last day for a student to drop a class in Fall, 2021 is November 12.

Information about add/drop may be found at:

See: [Drops and Withdrawals](#)

Link: <https://sfs.unt.edu/class-drop-and-withdrawal-refunds>

(Also see Academic Calendar, listed above)

### **STUDENT RESOURCES**

The University of North Texas has many resources available to students. For a complete list, go to:

See: [Student Resources](#)

Link: [https://www.unt.edu/sites/default/files/resource\\_sheet.pdf](https://www.unt.edu/sites/default/files/resource_sheet.pdf)